

Hungerford

youth and community

Charity no.1184692

Part time position – Centre Manager

Are you well organised and enthusiastic about community work?

Would you like to help run a small charity?

The Hungerford Youth and Community Centre is a vibrant and welcoming place, providing a bright and practical space for volunteer groups to use for their activities. Our current Centre Manager is very sad to leave due to family responsibilities, and we are looking for just the right person to replace her. Could it be you?

We're looking for a positive and responsible person to run the Hungerford Youth and Community Centre (HYCC) with the help and support of a proactive Board of Trustees. We have appointed a Youth Worker to work alongside the Centre Manager and run sessions at the Centre. Part of the Centre Manager's role will be to support and oversee the Youth Project.

Hours - 15.5 per week. £11.85 per hour.

Term time only arrangement is available. Reasonable flexibility of working hours will be expected to include some meetings and appointments as the need arises. Position is part-

To apply please send your CV, a covering letter explaining why you are the ideal person for this post, and the contact details of two referees, one to be your current employer if applicable, to clerk@hungerfordyc.org.uk

Application Deadline: Friday 30th October 2020.