Hungerford Youth and Community Centre
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Hungerford
youth and community

Hungerford Youth and Community Centre (HYCC)
Seasonal Youth Support Worker- Job Description

Job Title: Seasonal Youth Support Worker
Responsible to: Youth Support Worker, Director, Trustees of Hungerford Youth and Community Centre Charity

Supervised by: Session Lead Youth Support Worker.

Hours of work and salary: 5 hours/day, up to 16 days per year during HYCC holiday camp days. Usually 4 days at Easter, 10 days in the Summer and 2 days at Christmas. Hourly rate: £16.00

Job Summary and Role

To fulfil the role of Youth Support Worker at Hungerford Youth and Community Centre during the Holiday Camp days. The main tasks of the role are as follows.

- To work with a small team of youth workers to run daily holiday camp sessions for young people during school holidays. Running sessions from 10am-2pm, 30 minutes set up/ clear away and debrief time will be needed before and after sessions (total 1 hour).

- To work, as directed by the lead youth worker, to deliver activities to an enjoyable and safe standard to groups of young people. These will include, but not limited to, sports competitions, craft activities, quizzes, cooking activities and off-site trips.

- To support the operational needs of the session, including preparing meals, setting up and clearing away lunch, washing up, clearing up after each activity, keeping the centre organised and tidy.

- To maintain the ethos of HYCC by providing a caring, safe and supporting environment for young people.

- To encourage and enable young people to develop and meet their potential as individuals and within their community.

- To offer advice and support to young people, ensuring that young people are able to access up to date and appropriate information – including on emotional and physical health, sexual health, drugs and alcohol abuse, anti-social behaviour. This can include signposting and linking young people to targeted/specialist services, as well as written information and online support.
- To identify and report any safeguarding concerns relating to young people to a designated safeguard lead, ensuring accurate written reports are completed.
- To ensure that all work at HYCC is risk assessed and managed to minimise risk and maximise opportunity for young people, volunteers and staff.
- To attend planning meetings, when required, ahead of holiday periods to receive updates to HYCC policies and procedures, attend training and work with the team to plan for forthcoming sessions.
- To ensure that activities keep to planned timings, to ensure the smooth running of the day.
- To ensure equipment used in sessions are to a safe standard and all youth members know how to use equipment appropriately.

HYCC is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).
The post is exempt from the Rehabilitation of Offenders Act 1974 and HYCC is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.